

Minutes of the Regular Meeting of the Board of Education  
Community Unit School District 201  
Westmont, DuPage County, Illinois

**August 19, 2008**

President Elizabeth Durrani called the meeting to order at 7:02 p.m.

**Roll Call**

Members present: Cathy Casey, Patrick Duffy, Elizabeth Durrani, Kathleen Forzley, Kathy Lubeck, and Robert Zapinski.

Member absent: Linda Kelly

Also attending the meeting: Superintendent's Secretary Judy McMahon, Business Manager Maureen Jones, and Superintendent Steven Baule.

**Approval of Minutes**

Motion by Mr. Duffy to approve the minutes of the July 22, 2008, regular meeting of the Board of Education as presented.

Voting aye: Casey, Duffy, Durrani, Lubeck, and Zapinski

Voting nay: None

Abstaining: Forzley

Motion carried.

**Public Presentation**

No visitors addressed the Board of Education.

**Consent Agenda**

Motion by Mrs. Lubeck to approve the Consent Agenda as presented.

1. Personnel Recommendations
2. Board Authorization of Vehicle Use
3. Certification of Hazardous Crossings
4. Approval of Westmont Swim Club Agreement
5. Establishment of Board Meeting Dates, Time, and Place
6. Approval of Student Tours
7. Adoption of Policies
8. Ratification of Regular Payroll

Voting aye: Duffy, Durrani, Forzley, Lubeck, Zapinski,  
and Casey

Voting nay: None

Motion carried.

## **Superintendent's Report**

Superintendent Baule reviewed the following discussion items with the Board of Education:

### **Beginning of School**

It was reported that students would return on August 28, 2008, for the start of the 2008-2009 school year. The August 26 and 27 institute schedules were shared with the Board of Education, and it was also reported that the new teacher orientation program went well. Board members were invited to attend the opening school breakfast to be held on Tuesday, August 26, 2008.

### **Internet Safety Training**

It was reported that on August 14, 2008, Westmont High School hosted the Internet Safety Training session under the auspices of U. S. Representative Judy Biggert, the Regional Office of Education, and local law enforcement agencies. The workshop, which focused on how to use the National Center for Missing and Exploited Children's NetSmartz program, was attended by approximately 60 high school students from the surrounding area, including Westmont High School. A copy of the agenda for the event was shared with the Board of Education.

### **ISAT Results**

It was reported that the Illinois State Board of Education (ISBE) would rescore all ISAT exams taken in the spring of 2008 because the test results appear to be unreliable. It was also reported that the ISBE planned to hire an outside firm to review the scoring rubric.

### **ACT Scores**

The ACT profile report for Westmont High School's class of 2008 was shared with the Board of Education.

### **Registration**

It was reported that this year's district-wide registration went well. Dr. Baule complimented Business Manager

Maureen Jones and her staff for their efforts in organizing this annual event.

#### **MLS Conference**

It was reported that the Metropolitan Library System held its annual school library institute on August 14, 2008, at Westmont High School, which was attended by all CUSD 201 library media specialists. The agenda for the program was shared with the Board of Education.

#### **CPR/AED Training**

It was reported that arrangements had been made with the Westmont Fire Department to provide CPR/AED training on August 22, 2008, for interested staff members.

#### **WJHS Gymnasium Fans**

It was reported that arrangements had been made for the installation of ceiling fans in the gymnasium of Westmont Junior High School and that the installation was expected to be complete before the start of the school year.

#### **Signage**

It was reported that the signage agreed upon at the July 22, 2008, Board meeting would be installed at both Westmont Junior and Senior High Schools in the near future.

#### **Teacher Evaluation Process**

It was reported that CUSD 201's new teacher evaluation process was approved by the Illinois State Board of Education, and that an overview of the process would be shared with the teaching staff during the August institute program.

#### **Medicare Claims**

It was reported that the school district would continue to receive reimbursement for the Administrative Expenditures of School Based Health Services Programs through April 2009. These federal reimbursements were originally scheduled to be eliminated at the end of the 2007-2008 school year.

#### **Driver Education Waiver**

It was reported that CUSD 201's driver education fee waiver, which allows the school district to charge a fee greater than the normal course fee of \$50, will expire at the end of the 2008-2009 school year. With the approval of the

Board of Education, the waiver will be submitted before the January 2009 deadline.

**Early Childhood Education**

It was reported that three additional Early Childhood students have been identified through the child find process with Child-Family Connections.

An article on the positive impacts of Early Childhood Education was shared with the Board of Education.

**Summer Construction Projects**

The Board of Education was provided an update on the following summer construction projects: Westmont Junior High School's office renovations; Manning, Miller, and Westmont High Schools' tuck pointing projects; and Miller School's washroom upgrades and installation of new playground equipment.

Dr. Baule indicated that he would conduct a tour of the Junior High School's office renovations prior to the start of the September 9, 2008, Board meeting. Interested Board members were asked to arrive at the Junior High School at 5:45 p.m.

**Class Size**

Dr. Baule provided an update on class sizes for both Manning and Miller Elementary Schools. He reported that currently Manning's largest classes (27 students) were in third and fifth grades, and Miller's largest class (25 students) was in fifth grade.

**Board Reports**

No reports were shared.

**Financial Reports**

Ms. Jones apologized to the Board of Education for not providing the following financial reports in the August 19, 2008, Board Book: Non-personnel Statements, Summary of Fund Balances, 2008-2009 Tentative Budget Evaluation, and 2008-2009 Tentative Budget. She reported that the delay was due to the conversion to the new Skyward financial software program. She also reviewed the new format of the financial reports, which had changed with the new software program.

**Non-Personnel Statements**

The Non-Personnel Statements were presented to the Board of Education.

**Summary of Fund Balances**

The Fund Asset, Fund Liability, and Fund Balance Reports were presented to the Board of Education.

**2008-2009 Tentative Budget**

Ms. Jones reviewed the Tentative 2008-2009 Budget with the Board of Education. She reported that the school district had realized a surplus of approximately \$600,000 that was due in large part to the receipt of tax dollars in July 2008 rather than June 2008. She further explained that in 2007-2008 we received a lower percentage of June property taxes, which effectively made the 2007-2008 Budget show a deficit while the 2008-2009 Budget will show a false surplus based upon the late receipt of these taxes.

Motion by Mr. Duffy to approve the Tentative Budget for Fiscal Year 2008-2009 as presented and that said budget be available for public inspection in the District's Business Office from August 20, 2008, until Board adoption on Tuesday, September 23, 2008.

Voting aye: Duffy, Durrani, Forzley, Lubeck, Zapinski, and Casey

Voting nay: None

Motion carried.

**2008-2009 Tentative Budget Evaluation**

A report comparing the current percentage of revenues and expenditures with the averages of actual percentages for the prior three school years were reviewed with the Board of Education.

**Expense Report**

Mr. Duffy asked about to the payment to SASSED, the school district's special education cooperative, in the amount of \$357,439.75.

Ms. Jones reported that the payment was mainly for tuition reimbursement.

Motion by Mr. Duffy to approve the bills for the month of August 2008 as presented in Attachment No. E-5 in the amount of \$1,068,375.26.

Voting aye: Forzley, Lubeck, Zapinski, Casey, Duffy, and Durrani

Voting nay: None

Motion carried.

**Closed Session**

Motion by Mr. Duffy to enter closed session at 7:41 p.m. for the purpose of discussing confidential personnel issues, collective bargaining, and litigation.

Voting aye: Lubeck, Zapinski, Casey, Duffy, Durrani, and Forzley

Voting nay: None

Motion carried.

The Board of Education returned from closed session at 8:34 p.m.

Returning from closed session were: Casey, Duffy, Durrani, Forzley, Kelly, Lubeck, and Zapinski

**Adjournment**

Motion by Ms. Casey to adjourn at 8:36 p.m.

Motion unanimously passed.

---

Elizabeth J. Durrani  
President, Board of Education  
School District 201  
Westmont, DuPage County, Illinois

---

Robert P. Zapinski  
Secretary, Board of Education  
School District 201  
Westmont, DuPage County, Illinois

